



EMPLOYMENT APPLICATION

Position applying for:

Date:

Please complete this application by typing or clearly printing. Fully and accurately complete all application questions, even if submitting your resume. Use additional sheets provided if more space is required.

Name (Last)		(First)	(M.I.)	
Address (Street)		(City)	(State)	(Zip)
Telephone (Day)	(Evening)	Email address		

Do you have the legal right to work in the U.S.? Yes No
Note: All employment offers are contingent upon proof of eligibility to work in the U.S.

Are you 18 years of age or older? Yes No

Have you been convicted of a felony or misdemeanor within the last seven (7) years? Yes No
Note: Please explain fully any convictions on a separate sheet of paper. Each case is considered individually. A conviction will not necessarily preclude you from employment; however failure to disclose convictions can disqualify you from employment. Applicant may be subject to a background check.

Are you available to work? : Full-time Part-time Temporary Days Evenings
 Please circle the days of the week you are available to work Sun Mon Tue Wed Thur Fri Sat
 What date are you available to start?

How did you hear about this job opening?
 T BAILEY WEBSITE EMPLOYEE REFERRAL
 NEWSPAPER AD CRAGISLIST
 EMPLOYMENT OFFICE OTHER(specify)

If applying for a driving position, please submit D.O.L. driving abstract with application.

Education			
Type of School	School & Location	Check Yrs Completed	Degree/Certificate
Highschool		9 10 11 12 GED	
College or University Studies		1 2 3 4	
Business or Tech. School		1 2 3 4	
Other Relevant Training or Courses			

Certificates/Qualifications			
Task	Date Certified	# of years Exp	Expiration
Forklift (specify size)			
Blueprint Reading			
Burn Table			
Press Brake			
Rolls			
Welding (check all that apply): SUB-ARC SMAW FCAW GMAW GTAW			

Work History

List experience which relates to this position. **Begin with your most recent experience.** List all jobs separately and identify gaps in employment. **A resume will not substitute for the information required in this section.** Do not write "See Resume" in lieu of completing the application.

FROM:	TO:	CURRENT OR MOST RECENT EMPLOYER:	TITLE:
HOURS / WEEK:			ENDING SALARY
SUPERVISOR:		ADDRESS:	REASON FOR LEAVING:
PHONE:			MAY WE CONTACT THIS EMPLOYER Yes No
JOB Dy u@α			

FROM:	TO:	SECOND MOST RECENT EMPLOYER:	TITLE:
HOURS / WEEK:			ENDING SALARY
SUPERVISOR:		ADDRESS:	REASON FOR LEAVING:
PHONE:			MAY WE CONTACT THIS EMPLOYER Yes No
JOB Dy u@α			

Work History Continued:

FROM:	TO:	THIRD MOST RECENT EMPLOYER:	TITLE:
HOURS / WEEK:			ENDING SALARY
SUPERVISOR:		ADDRESS:	REASON FOR LEAVING:
PHONE:			MAY WE CONTACT THIS EMPLOYER Yes No
JOB Dyu@α			

ADDITIONAL EXPERIENCE (volunteer, internship, etc.): _____

Notice to Applicants

Successful completion of drug screen, background check and fit for duty exam is a condition of employment. Our Company conducts pre-employment, post accident, random and reasonable suspicion drug and alcohol testing.

I hereby certify that all statements made in this application and accompanying materials are true and I agree and understand that any misstatement or omission of material fact will cause forfeiture on my part of all rights of employment. I hereby authorize this company to solicit and receive information from my past employers and other references. I authorize both my present and all former employers to release information contained in my personnel files and other related information regarding my employment. I willingly, knowingly, and voluntarily agree to hold harmless and agree to waive any and all legal claims against this company for such inquiries and any individual providing employment information. Finally, I acknowledge that my employment is at-will, which means that either the employee or the company is free to terminate the employment relationship at any time, with or without reason, advance notice, or warning.

SIGNATURE: _____
(SIGNATURE REQUIRED FOR APPLICATION TO BE COMPLETE)

DATE: _____